

Society 8719, Registered September 26, 1975

THE SOCIETIES ACT APPLICATION

- The name of the society is: Exshaw Community Association
- The objects of the society are:
 - To provide for the recreation of the members and to promote and afford opportunity for friendly and social activities.
 - To acquire lands, by purchase or otherwise, erect or otherwise provide a building or buildings for social and community purposes.
 - To encourage and promote amateur games and exercises.
 - To provide a meeting place for consideration and discussion of questions affecting the interests of the community.
 - To carry on a literary and debating club for the discussion of topics of general interest, and to encourage the practice of public speaking among its members.
 - To procure the delivery of lectures on social, educational, political, economic and other subjects, and to give and arrange musical and dramatic entertainments.
 - To establish and maintain a library and reading room.
 - To provide all necessary equipment and furniture for carrying on its various objects.
 - To provide a centre and suitable meeting place for the various activities of the community.
 - Generally to encourage and foster and develop among its members a recognition of the importance of agriculture in the national life.
 - To sell, manage, lease, mortgage, dispose of, or otherwise deal with the property of the society.
- The operations of the Society are to be chiefly carried on in EXSHAW, in the Province of ALBERTA.

DATED this 23rd day of September 1975

Name	Occupation	Address
W Hass	Foreman	Exshaw
R Hogarth	Blaster	Exshaw
RS Hoffman	Foreman	Exshaw
B Sproule	Teacher	Exshaw
E Lohmann	Foreman	Exshaw
W Hogarth	Teacher	Exshaw

Witness:

B ???

Office Manager

Exshaw

BY-LAWS of EXSHAW COMMUNITY ASSOCIATION

MEMBERSHIP

1. Membership fee, if any, in the society shall be determined, from time to time, by the members at a general meeting. Any person residing in *Exshaw and Little Kananaskis*, and being of the full age of 18 years, may become a member upon payment of the fee. Any person under the age of 18 years may in the same manner become a member upon payment of half of the said fee. *The current fee is zero (0) dollars until otherwise determined by the members at an annual general meeting. (updated at January 20, 2016 AGM and Filed February 26, 2016).*
2. Any member wishing to withdraw from membership may do so upon a notice in writing to the Board through its Secretary. If any member is in arrears for fees or assessments for any year, such member shall be automatically suspended at the expiration of six months from the end of such year and shall thereafter be entitled to no membership privileges or powers in the society until reinstated. Any member upon a majority vote of all members of the society in good standing may be expelled from membership for any cause which the society may deem reasonable.

PRESIDENT

3. The President shall be ex-officio a member of all Committees. He/she shall, when present, preside at all meetings of the society and of the Board. In his/her absence, the Vice-President shall preside at any such meetings. In the absence of both, a chairperson may be elected at the meeting to preside.

BOARD OF DIRECTORS

4. Board of Directors, Executive Committee or Board, shall mean the Board of Directors of the society.

Until the election of the Board the following shall constitute such Board

Name	Occupation	Address
W Hass	Foreman	Exshaw
R Hogarth	Blaster	Exshaw
RS Hoffman	Foreman	Exshaw
Barry Sproule	Teacher	Exshaw
Elmer Lohmann	Foreman	Exshaw
W Hogarth	Teacher	Exshaw

5. The Board shall, subject to the bylaws or directions given it by majority vote at any meeting properly called and constituted, have full control and management of the affairs of the society, and meetings of the Board shall be held as often as may be required, but at least once every three months, and shall be called by the President. A special meeting may be called on the instructions of any two members provided they request the President in writing to call such meeting and state the business to be brought before the meeting. Meetings of the Board shall be called by 10 days' notice in writing mailed to each member or by three days' notice by telegram or telephone. Any four members shall constitute a quorum, and meetings shall be held without notice if a quorum of the Board is present, provided however, that any business transactions at such meeting shall be ratified at the next regularly called meeting of the Board; otherwise they shall be null and void.

SECRETARY

6. It shall be the duty of the secretary to attend all meetings of the society and of the Board, and to keep accurate minutes of the same. He/she shall have charge of the Seal of the society which whenever used shall be authenticated by the signature of the Secretary and the President, or, in the case of the death or inability of either to act, by the Vice-President. In case of the absence of the Secretary, his/her duties shall be discharged by such officer as may be appointed by the Board. The Secretary shall have charge of all the correspondence of the society and be under the direction of the President and the Board.
7. The Secretary shall also keep a record of all the members of the society and their addresses, send all notices of the various meetings as required, and collect and receive the annual dues or assessments levied by the society. Such monies shall be promptly turned over to the Treasurer for deposit in a chartered Bank as hereinafter required.

TREASURER

8. The Treasurer shall receive all monies paid to the society and be responsible for the deposit of same in whatever Bank the Board may order. He/she shall properly account for the funds of the society and keep such books as may be directed. He/she shall present a full detailed account of receipts and disbursements to the Board whenever requested and shall prepare for submission to the Annual Meeting a statement duly audited of the financial position of the society and submit a copy of same to the Secretary for the records of the society. The Office of the Secretary and Treasurer may be filled by one person if any annual meeting for the election of officers shall so decide.

AUDITING

9. The books, accounts and records of the Secretary and Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the society elected for that purpose at the Annual Meeting. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor at the Annual Meeting of the society. The fiscal year end of the society in each year shall be *September 30th. The Audit shall be completed by October 31st of each year. (updated at January 20, 2016 AGM and Filed February 26, 2016).*
10. The books and records of the society may be inspected by any member of the society at the Annual Meeting provided for herein or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. Each member of the Board shall at all times have access to such books and records.

MEETINGS

11. This society shall hold an annual meeting on or before January 31st in each year, of which meeting due notice shall be given to all members. At this meeting there shall be elected a President, Vice-President, Secretary, Treasurer, (or Secretary/Treasurer), and three directors. The officers and directors so elected shall form a Board and shall serve until their successors are elected and installed. Any vacancy occurring during the year shall be filled at the next meeting, provided it is so stated in the notice calling such meeting. Any member in good standing shall be eligible to any office in the society.
12. Meetings of the society may be called at any time by the Secretary upon the instructions of the President or Board by notice in writing to the last known address of each member, delivered in the mail eight days prior to the date of such meeting. A special meeting shall be called by the President or Secretary upon receipt of a petition signed by one-third of the members in good standing, setting forth the reasons for calling such meeting, which shall be by letter to the last known address of each member,

delivered in the mail eight days prior to the meeting.

13. Seven members in good standing shall constitute a quorum at any meeting.

VOTING

14. Any member who has not withdrawn from membership nor has been suspended nor expelled shall have the right to vote at any meeting of the society. Such votes must be made in person and not by proxy or otherwise.

REMUNERATION

15. Unless authorized at any meeting and after notice for same shall have been given, no officer, director, or member of the society shall receive any remuneration for his/her services.

BORROWING POWERS

16. For the purpose of carrying out its objects, the society may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the society, and in no case shall debentures be issued without the sanction of a special resolution of the society.

BYLAWS

17. The Bylaws may be rescinded, altered or added to by a "Special Resolution" passed by a majority of not less than three-fourths of such members entitled to vote as are present, at a general meeting of with one month's written notice specifying the intention to propose the resolution as an extraordinary resolution has been duly given.

DATED this 23rd day of September 1975

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R Hogarth	Blaster	Exshaw
RS Hoffman	Foreman	Exshaw
B Sproule	Teacher	Exshaw
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W Hogarth	Teacher	Exshaw

Witness:

B ???	Office Manager	Exshaw
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ADDITIONAL BYLAWS *Filed February 26, 2016*

BOARD MOTIONS BY EMAIL *(added at February 25, 2015 AGM).*

18. When a board vote is required on an urgent matter between regular scheduled meeting of the Board, such matters may be discussed, motioned and voted upon via email with all executive and board members using a reply-all email vote process with a minimum of five (5) members required for a quorum. Such an email motion is to be recorded in the next regular board meeting minutes.

DISTRIBUTING ASSETS AND DISSOLVING THE SOCIETY *(added at February 25, 2015 AGM).*

- 19. a) The society does not pay any dividends or distribute its property amongst its Members.
- b) If the Society is dissolved, any funds or assets remaining after paying all the debts are to be paid to a non-profit organization that has objects that are similar to those of the Exshaw Community Association.
- c) Members are to select the organization to receive the assets by a special resolution. In no event do any Members receive any assets of the Society.

ADDITIONAL BOARD MEMBERS *(added at February 25, 2015 AGM).*

20. The Membership shall elect, in addition to the Executive and three Directors, additional Directors as required by the society at the Annual General Meeting. Directors shall be named as Coordinators of society tasks or as Members at Large and form part of the Board of Directors of the Society. Position responsibilities addition and termination of Directors in excess of the minimum three Directors may also be by motion and vote at a board meeting with 30 days email notice and a minimum quorum of four Board members.

QUORUM (*added at January 18, 2017 AGM*)

21. Five members in good standing shall constitute a quorum at any meetings.